



Test Session Policy

Entries Policy

- NO paper applications will be accepted, unless the test is hosted as an In-House session.
- Online test registration must be completed before the entry deadline.
- Entry deadline will close at **3 weeks (21 days) prior to the test date at 11:59 p.m.**
 - E.g. the day before the test is day 1 and the entry will close on day 21 at 11:59 p.m.
- Entry registration will open **6 weeks (42 days) prior to the test date.**
 - E.g. the day before the test is day 1 and the entry will open on day 42 at 8:00 a.m.
- Test Priority
 1. Test priority is based on the order entries are received through EntryEeze, then
 - MITF: Pre-Juvenile-Senior, and
 - Freestyle: Pre-Juvenile-Senior, and
 - Pairs: Pre-Juvenile-Senior, and
 - Pattern Dance: Pre-Silver-International, and
 - Free Dance: Juvenile-Senior
 2. Pre-Preliminary – Preliminary MITF and Freestyle, Preliminary-Bronze Dances, and any test that may be judged by a single judge may be bumped to next test session or scheduled as an in house test session.
 3. If club is unable to acquire the necessary panel of judges for a test level those test may also be bumped to the next available session.
 - Tests that have been bumped will have priority over all entries at the next session if they meet the test priority guidelines referenced section 1 above.
- Per USFS rules, a skater must wait 27 days from the previous test to retry a test. The day after the test is day 1 and the skater may retry the test on day 27.
- In order to test, each skater must be in good standing with US Figure Skating and all IIA member clubs.
- Skaters must be a member of an IIA member club in order to receive the discounted test rate.

Test Bump Policy

- Tests will not be bumped to the next test session. Test fees will be refunded and skaters will then be required to re-register for the next test.

Refund Policy

- Refunds are not allowed after 6pm on the “21 day” deadline, with the exception of a documented medical release.
- Refunds will not be given for a contingent test not taken.
- All refunds are at the discretion of the host club and test chair.

Test Scheduling Policy

- When possible each consecutive test session will be scheduled with enough days to accommodate the retry period.
- Scheduled tests will be posted on the IIA Calendar.